

**OFFICIAL PROCEEDINGS**  
**WINONA COUNTY BOARD OF COMMISSIONERS**  
**SESSION HELD June 14, 2022**  
**9:00 AM WINONA COUNTY BOARD ROOM**

The Winona County Board of Commissioners met in the Commissioners Room on the above date with Commissioner Marie Kovecsi; Commissioner Marcia Ward; Commissioner Steve Jacob; Commissioner Greg Olson; Commissioner Chris Meyer; Assistant County Attorney II Stephanie Nuttall; Interim County Administrator Maureen Holte; Finance Director Pat Moga; Sheriff Ron Ganrude; Sheriff's Chief Deputy Jeff Mueller; Jail Administrator Steve Buswell; PSAP Supervisor Jenifer LaValla; Health and Human Services Director Karen Sanness; Lew Overhaug Feedlot Officer; Environmental Services Supervisor Ross Dunsmoor; Zoning Administrator Eric Johnson; Water Resource Planner Sheila Harmes; Treatment Court Coordinator Carin Hyter; Information Technology Director Chad Lang; EDMS Specialist SamMichael Long; Operations Analyst I Joe Gudmundson; Executive Assistant Dana Krings; Chairperson Meyer called the meeting to order at 9:00 AM.

No public comments were heard.

On motion of Commissioner Jacob and seconded by Commissioner Olson, to approve the County Board minutes dated May 24, 2022. Vote: Yes – 5.

On motion of Commissioner Jacob and seconded by Commissioner Olson, to acknowledge the Planning Commission minutes dated April 21, 2022. Vote: Yes – 5.

On motion of Commissioner Jacob and seconded by Commissioner Olson, to acknowledge the Board of Adjustment minutes dated April 21, 2022. Vote: Yes – 5.

On motion of Commissioner Ward and seconded by Commissioner Jacob, to approve the agenda as presented. Vote: Yes – 5.

On motion of Commissioner Jacob and seconded by Commissioner Olson, to approve the following Consent Business:

Approve Conditional Use Permit for James and Deborah Remlinger.

Approve Performance Measures Resolution.

**RESOLUTION #2022-26**

WHEREAS, benefits to Winona County for participation in the Minnesota Council on Local Results and Innovation's comprehensive performance measurement program are outlined in Minnesota Statute 6.91 and include eligibility for a reimbursement as set by State statute; and

WHEREAS, any County participating in the comprehensive performance measurement program is also exempt from levy limits for taxes, if levy limits are in effect; and

WHEREAS, the Winona County Board has adopted and implemented at least 10 of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes.

NOW THEREFORE BE IT RESOLVED, that Winona County will continue to report the results of the performance measures to its citizenry by the end of the year through publication, direct mailing, posting on the county's website, or through a public hearing at which the budget and levy will be discussed and public input allowed.

BE IT FURTHER RESOLVED, Winona County will submit to the Office of the State Auditor the actual results of the performance measures adopted by the city/county.

- A. Public Safety – Part I and II crime rates
- B. Public Works – Hours to plow complete system during a snow event
- C. Public Works – Average county pavement condition rating
- D. Public Works – Average bridge sufficiency rating
- E. Property Records, Valuation, Assessment – Turn-around time for recording, indexing, and returning real estate documents
- F. Elections – Accuracy of post-election audit (% of ballots counted accurately)
- G. Libraries – Number of annual visits per 1,000 residents
- H. Budget, Financial – Debt service levy per capita; outstanding debt per capita
- I. Environment – Recycling percentage
- J. Environment – Amount of hazardous household waste and electronics collected

Adopted at Winona, Minnesota this 14<sup>th</sup> day of June, 2022.

Approve Department of Natural Resources Snowmobile Grant-In-Aid Program Resolutions for MN Trail Assistance Program.

**RESOLUTION #2022-27**

MN Trail Assistance – Corridor 70 Rollingstone Snowbankers Snowmobile Club

WHEREAS, Winona County desires to establish a public trail in furtherance of its public recreation program; and

WHEREAS, the Auditor-Treasurer can be the fiscal agent, administer the grant and approve reports as required; and

WHEREAS, the Rollingstone Snowbankers Snowmobile Club agrees to act as an independent contractor to help and assist Winona county to acquire, construct, and maintain said trail, and is registered as a nonprofit corporation; and

WHEREAS, the State of Minnesota offers financial and technical assistance to Winona County for the construction of an approved trail.

NOW THEREFORE BE IT RESOLVED THAT, the Board of County Commissioners, Winona County, Minnesota approves Corridor 70 Rollingstone Snowbankers to apply for financial and technical assistance in accordance with the laws and regulations governing said assistance for the period of July 1, 2022 through June 30, 2023; and the Winona County Board of Commissioners approves and authorizes the Auditor-Treasurer to be the fiscal agent.

Adopted in Winona, Minnesota this 14th day of June, 2022.

**RESOLUTION #2022-28**

MN Trail Assistance – Corridor 30 Snowsports Snowmobile Club

WHEREAS, Winona County desires to establish a public trail in furtherance of its public recreation program; and

WHEREAS, the Auditor-Treasurer can be the fiscal agent, administer the grant and approve reports as required; and

WHEREAS, the Snowsports Snowmobile Club agrees to act as an independent contractor to help and assist Winona county to acquire, construct, and maintain said trail, and is registered as a nonprofit corporation; and

WHEREAS, the State of Minnesota offers financial and technical assistance to Winona County for the construction of an approved trail.

NOW THEREFORE BE IT RESOLVED THAT, the Board of County Commissioners, Winona County, Minnesota approves Corridor 30 Snowsports to apply for financial and technical assistance in accordance with the laws and regulations governing said assistance for the period of July 1, 2022 through June 30, 2023; and the Winona County Board of Commissioners approves and authorizes the Auditor-Treasurer to be the fiscal agent.

Adopted in Winona, Minnesota this 14th day of June, 2022.

**RESOLUTION #2022-29**

**MN Trail Assistance – Whitewater Trailblazers Snowmobile Club**

WHEREAS, Winona County desires to establish a public trail in furtherance of its public recreation program; and

WHEREAS, the Auditor-Treasurer can be the fiscal agent, administer the grant and approve reports as required; and

WHEREAS, the Whitewater Trailblazers Snowmobile Club agrees to act as an independent contractor to help and assist Winona county to acquire, construct, and maintain said trail, and is registered as a nonprofit corporation; and

WHEREAS, the State of Minnesota offers financial and technical assistance to Winona County for the construction of an approved trail.

NOW THEREFORE BE IT RESOLVED THAT, the Board of County Commissioners, Winona County, Minnesota approves Whitewater Trailblazers Snowmobile Club to apply for financial and technical assistance in accordance with the laws and regulations governing said assistance for the period of July 1, 2022 through June 30, 2023; and the Winona County Board of Commissioners approves and authorizes the Auditor-Treasurer to be the fiscal agent.

Adopted in Winona, Minnesota this 14th day of June, 2022.

**RESOLUTION #2022-30**

**MN Trail Assistance – Corridor 60 Country Climbers Snowmobile Club**

WHEREAS, Winona County desires to establish a public trail in furtherance of its public recreation program; and

WHEREAS, the Auditor-Treasurer can be the fiscal agent, administer the grant and approve reports as required; and

WHEREAS, the Country Climbers Snowmobile Club agrees to act as an independent contractor to help and assist Winona county to acquire, construct, and maintain said trail, and is registered as a nonprofit corporation; and

WHEREAS, the State of Minnesota offers financial and technical assistance to Winona County for the construction of an approved trail.

NOW THEREFORE BE IT RESOLVED THAT, the Board of County Commissioners, Winona County, Minnesota approves Corridor 60 Country Climbers Snowmobile Club to apply for financial and technical assistance in accordance with the laws and regulations governing said assistance for the period of July 1, 2022 through June 30, 2023; and the Winona County Board of Commissioners approves and authorizes the Auditor-Treasurer to be the fiscal agent.

Adopted in Winona, Minnesota this 14th day of June, 2022.

Approve Professional Service Agreement with DS Solutions for Online Election Judge Training.

Approve Renewal of Liquor On/Off-sale Licenses and 3.2% Off-Sale Licenses.

Approve Master Partnership Contract with MnDOT and Resolution.

**RESOLUTION #2022-31**

Master Partnership Contract with MnDOT

WHEREAS, the Minnesota Department of Transportation wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

WHEREAS, MnDOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

WHEREAS, the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write “work orders” against a master contract would provide the greatest speed and flexibility in responding to identified needs.

NOW THEREFORE, BE IT RESOLVED, that the County of Winona enter into a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the Board, and the proper county officers are authorized to execute such contract and any amendments thereto; and

BE IT FURTHER RESOLVED, that the County Engineer is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the county engineer may execute such work order contracts on behalf of the County of Winona without further approval by this Board.

Adopted at Winona, Minnesota this 14<sup>th</sup> day of June, 2022.

Approve Replacement of Highway Department Storm-Damaged Shed.

Approve Professional Services Agreement with Julie Thompson-Hakes.

Approve Contract for Cost Share to Bruce Barkheim for Equipment and Installation to Remove Contaminants from Water.

Approve Equipment Lease-Purchase Agreement with Motorola Solutions, Inc. for Dispatch Center.

Confirm Payment of Disbursements.

|             |                            |
|-------------|----------------------------|
| <b>Fund</b> | <b>05/18/22 - 06/07/22</b> |
|-------------|----------------------------|

|              |                              |    |                        |
|--------------|------------------------------|----|------------------------|
| 1            | Revenue                      | \$ | 362,065.86             |
| 2            | Recycling & Solid Waste Fund | \$ | 4,629.99               |
| 3            | Road and Bridge              | \$ | 200,411.87             |
| 4            | Transportation Sales Tax     | \$ | 348,588.82             |
| 5            | Health & Human Services      | \$ | 542,037.59             |
| 7            | Road and Bridge State Aid    | \$ | 493,567.27             |
| 27           | CLFRF (Coronavirus) #21.027  | \$ | 34,351.46              |
| 33           | 2020A Bond                   | \$ | 112,157.50             |
| 37           | Jail Expenses Fund           | \$ | 23,691.57              |
| 76           | Employee Benefit             | \$ | 81,860.42              |
| 81           | Settlement Fund              | \$ | 11,126,800.00          |
| 83           | State Revenue Fund           | \$ | 25,666.41              |
| <b>Total</b> |                              |    | <b>\$13,355,828.76</b> |

388 Vendors Paid Less Than \$2000  
totaling \$166,847.13

Vote: Yes – 5.

On motion of Commissioner Kovcesi and seconded by Commissioner Olson, to Accept Department of Natural Resources Conservation Partners Legacy Grant Funding for Stone Point Park Prairie Re-establishment 2022-2025.

On motion of Commissioner Kovcesi and seconded by Commissioner Olson, to amend original motion to include addressing the risk management issues by completing a safety study. Vote: Yes – 5.

On motion of Commissioner Jacob and seconded by Commissioner Olson, to Accept Department of Natural Resources Conservation Partners Legacy Grant Funding for Stone Point Park Prairie Re-establishment 2022-2025 with the amendment. Vote: Yes – 5.

Received Monthly Finance and Budget Update for April 2022 from Finance Director, Pat Moga.

On motion of Commissioner Olson and seconded by Commissioner Kovcesi, to Appoint Beth Sanford to the Parks and Environment Committee. Vote: Yes – 5.

On motion of Commissioner Jacob and seconded by Commissioner Ward, to Approve Future Agenda Item to Discuss Audio/Video Abilities in County Board Room. Vote: Yes – 5.

On motion of Commissioner Jacob and seconded by Commissioner Olson, to Approve Virtual Meetings Policy. Vote: Yes – 5.

On motion of Commissioner Olson and seconded by Commissioner Meyer, to add an approve or deny future agenda item to discuss commission fee for bank levy.

On motion of Commissioner Meyer and seconded by Commissioner Olson, to add an approve or deny future agenda item to conduct a formal review of the 2020 State Audit and to consider reviewing completed State Audits on an annual basis.

On motion of Commissioner Olson and seconded by Commissioner Kovcesi, to adjourn the County Board meeting at 10:01 a.m. Vote: Yes – 5.

**WINONA COUNTY BOARD OF COMMISSIONERS**

DocuSigned by:

*Chris M. Meyer*

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Chris M. Meyer

Board Chair

Attest:

DocuSigned by:

*Maureen L. Holte*

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Maureen L. Holte, Interim County Administrator