

**OFFICIAL PROCEEDINGS  
WINONA COUNTY BOARD OF COMMISSIONERS  
SESSION HELD June 22, 2021  
7:00 PM WINONA COUNTY BOARD ROOM**

The Winona County Board of Commissioners met in the Commissioners Room on the above date with Commissioner Marie Kovecsi; Commissioner Marcia Ward; Commissioner Steve Jacob; Commissioner Greg Olson; Commissioner Chris Meyer; County Administrator Ken Fritz; County Attorney Karin Sonneman; Assistant County Administrator/Personnel Director Maureen Holte; Sheriff Ron Ganrude; Chief Deputy Jeff Mueller; Executive Assistant Heidi Hund. Chairperson Ward called the meeting to order at 7:00 PM.

No public comments were heard.

On motion of Commissioner Jacob and seconded by Commissioner Olson, to approve the County Board minutes dated June 8, 2021. Vote: Yes – 5.

On motion of Commissioner Jacob and seconded by Commissioner Kovecsi, to approve the agenda as amended by moving Consent Business item 5.1 to General Business item 6.0. Vote: Yes – 5.

On motion of Commissioner Jacob and seconded by Commissioner Olson, to approve the following Consent Business:

Approve Recommendation to Appoint Veterans Services Officer and Approve Resolution.

**RESOLUTION #2021-031**

Appointment of the Veterans Services Officer

WHEREAS, pursuant to Minnesota Statutes 197.60 Subd. 1 the County Board of each County or any two or more counties acting pursuant to the provisions of section 197.602 shall appoint a Veterans Services Officer; and

WHEREAS, Minnesota Statute 197.60 Subd. 2 requires that the term of appointment for a Veterans Services Officer appointed pursuant to this section shall be for four (4) years with the first 12 months of the initial appointment being a probationary period, unless removed for cause upon written charges and after a hearing thereon; and

WHEREAS, the Winona County Board of Commissioners desires to appoint Thomas G. Anderson as the Winona County Veterans Services Officer.

NOW THEREFORE BE IT RESOLVED, that the Winona County Board of Commissioners hereby appoints Thomas G. Anderson as the Winona County Veterans Services Officer for a term of four (4) years. This term of office shall run until July 12, 2025 at which time the Board may review appointment options.

Adopted at Winona, Minnesota this 22nd day of June, 2021.

Approve 2020 Emergency Management Performance Grant.

Approve Monthly Resolution.

**RESOLUTION #2021-032**

WHEREAS, the Director of Health and Human Services has advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies.

BE IT RESOLVED, that all Income Maintenance case openings, closings, suspensions, grant changes and any other affecting client eligibility and payments documented in the Department on the State's MAXIS eligibility system through June 22, 2021 are hereby approved; and

WHEREAS, the Director of Health and Human Services advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies.

BE IT RESOLVED, that all Health and Human Services case openings, closings, payments, placements and licensing actions as documented in the Department on agency listings for licensing actions, case records, record of human service plan cards, purchase of service abstract, reports of refunds and cancellations, payment authorizations and computer printouts through June 22, 2021 are hereby approved; and

WHEREAS, the Director of Health and Human Services has advised that all Social Service and Welfare claims against the County submitted for payment June 22, 2021 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws and policies.

BE IT FURTHER RESOLVED, that all bills as listed on listing of warrants and claims against the Community Social Service Act and Welfare funds and Warrant registers shall be approved as valid claims against the County and are hereby approved for payment.

Adopted at Winona, Minnesota this 22nd day of June, 2021.

Approve Renewal of Grant Agreement with City of Winona Through Winona Friendship Center for Advocacy and Information and Referral Services to Senior Citizens.

Approve Region 10 Interagency Agreement to Clarify Roles and Payment Structure Regarding the Video Campaign Targeting Child and Teen Check-up Outreach.

Award Bid for Annual Supply of Gasoline and Diesel Fuel to Severson Oil Co.

Approve Agreement with Visual Labs, Inc. for Body Camera and In-Vehicle Recording System.

Confirm Payment of Disbursements.

<b>05/26/21 - 06/15/21</b>		
<b>Fund</b>		
<b>1</b>	<b>Revenue</b>	<b>\$ 550,725.49</b>
<b>2</b>	<b>Recycling &amp; Solid Waste Fund</b>	<b>\$ 5,042.62</b>
<b>3</b>	<b>Road and Bridge</b>	<b>\$ 393,892.09</b>
<b>4</b>	<b>Transportation Sales Tax</b>	<b>\$ 351,307.80</b>
<b>5</b>	<b>Health &amp; Human Services</b>	<b>\$ 712,570.13</b>
<b>7</b>	<b>Road and Bridge State Aid</b>	<b>\$ 339,658.25</b>
<b>37</b>	<b>Jail Fund</b>	<b>\$ 117,054.51</b>
<b>76</b>	<b>Employee Benefit</b>	<b>\$ 89,005.25</b>
<b>81</b>	<b>Settlement Fund</b>	<b>\$5,453,198.00</b>
<b>82</b>	<b>Misc Taxes Fund</b>	<b>\$ 54.00</b>
<b>83</b>	<b>State Revenue Fund</b>	<b>\$ 157,584.81</b>
<b>Total</b>		<b>\$8,170,092.95</b>

394 Vendors Paid Less Than \$2000  
totaling \$186,476.52.

Vote: Yes – 5.

On motion of Commissioner Olson and seconded by Commissioner Kovecs, to Approve Resolution Appointing John Conway as County Assessor. Vote: Yes – 5.

**RESOLUTION #2021-030**

Appoint County Assessor

WHEREAS, Minnesota Statutes 273.061 Subd. 2 requires the County Board of each County to appoint and employ a county assessor; and

WHEREAS, Minnesota Statute 273.061 Subd. 2 states the county assessor selected and appointed must be approved by the commissioner of revenue before the appointment is effective; and

WHEREAS, Minnesota Statute 273.061 Subd. 2 states the terms of county assessors appointed under this section shall be four years. A new term shall begin on January 1 of every fourth year after 1973. When any vacancy in the office occurs, the board of county commissioners, within 90 days thereafter, shall fill the same by appointment for the remainder of the term.

NOW THEREFORE BE IT RESOLVED that the Winona County Board of Commissioners hereby appoints John Conway as the Winona County Assessor effective June 28, 2021 at the rate of \$84,102.72 per year; and

BE IT FURTHER RESOLVED, that the term of employment shall run until December 31, 2024, at which time the Board may reappoint John Conway to a four-year term.

Adopted at Winona, Minnesota this 22nd day of June, 2021.

Received Presentation for Habitat for Humanity from Executive Director Amanda Hedlund.

On motion of Commissioner Olson and seconded by Commissioner Jacob, to adjourn the County Board meeting at 7:31 p.m. Vote: Yes – 5.

**WINONA COUNTY BOARD OF COMMISSIONERS**

*Marcia L. Ward*

\_\_\_\_\_  
Marcia L. Ward  
Board Chair

Attest:

*Mamreen L. Holte*

Assistant County Administrator/Personnel Director

\_\_\_\_\_  
Kenneth J. Fritz, County Administrator