

**OFFICIAL PROCEEDINGS  
WINONA COUNTY BOARD OF COMMISSIONERS  
SESSION HELD June 28, 2022  
7:00 PM WINONA COUNTY BOARD ROOM**

The Winona County Board of Commissioners met in the Commissioners Room on the above date with Commissioner Marie Kovecsi; Commissioner Marcia Ward; Commissioner Steve Jacob; Commissioner Greg Olson; Commissioner Chris Meyer; County Attorney Karin Sonneman; Interim County Administrator Maureen Holte; Finance Director Pat Moga; Auditor-Treasurer Sandra Suchla; Health and Human Services Director Karen Sanness; Information Technology Director Chad Lang; Zoning Administrator Eric Johnson; Water Resource Planner Sheila Harmes; Executive Assistant Heidi Hund. Chairperson Meyer called the meeting to order at 7:00 PM.

Public comments were heard from Sarah Miles, 27561 Rolling Hills Rd., Lewiston, regarding ARP grant funding; David Baer, 45 S. Benson Dr., Lewiston, regarding Ballot Board; Amanda Hedlund, 263 W. 5<sup>th</sup> St., regarding Habitat for Humanity; Ann Olson, 1041 Grand Ave, St. Paul, regarding dog breeding; Bob Gollnik, 531 Hamilton St., West Salem, regarding Northern Grain Belt Port Statistical Area agenda item.

On motion of Commissioner Kovecsi and seconded by Commissioner Olson, to approve the County Board minutes dated June 14, 2022. Vote: Yes – 5.

On motion of Commissioner Ward and seconded by Commissioner Jacob, to approve the amended agenda by moving Consent Business items 5.5 and 5.6 to General Business items 6.01 and 6.02 respectively. Vote: Yes – 5.

On motion of Commissioner Jacob and seconded by Commissioner Kovecsi, to approve the following Consent Business:

Approve Professional Services Agreement with Korn Ferry for Job Classification Evaluations.

Approve Resolution Establishing 2023 Minimum Salary for Elected Positions.

**RESOLUTION #2022-33**

WHEREAS, in Minnesota Statutes 388.18, “At the January meeting prior to the first date on which applicants may file for the office of County Attorney, County Auditor-Treasurer, County Recorder, County Sheriff, the Board shall set by resolution the minimum salary to be paid the County Attorney, County Auditor-Treasurer, County Recorder, County Sheriff, for the term next following.”

WHEREAS, Minnesota Statutes 388.18 provides for the establishment of compensation for services rendered by the County Attorney; and

WHEREAS, Minnesota Statutes 384.151 and 385.373 provides for the establishment of compensation for services rendered by the County Auditor-Treasurer; and

WHEREAS, Minnesota Statutes 386.015 provides for the establishment of compensation for services rendered by the County Recorder; and

WHEREAS, Minnesota Statutes 387.20 provides for the establishment of compensation for services rendered by the County Sheriff.

NOW, THEREFORE, BE IT RESOLVED that the minimum 2023 salary for the elected positions are as follows:

|                                |            |
|--------------------------------|------------|
| County Attorney.....           | \$8,000.00 |
| County Auditor-Treasurer ..... | \$8,000.00 |
| County Recorder .....          | \$8,000.00 |
| County Sheriff.....            | \$8,000.00 |

Adopted at Winona, Minnesota this 28<sup>th</sup> day of June, 2022.

Approve Renewal of Joint Powers Agreement for Emergency Management Deputy Director.

Approve Resolution Supporting Northern Grain Belt Port Statistical Area.

**RESOLUTION #2022-34**

Supporting the Creation of the Northern Grain Belt Port Statistical Area

WHEREAS, the collection of waterborne commerce statistics pertaining to rivers, harbors, and waterways and the compilation and publication of such data by the U.S. Army Corps of Engineers are required by federal law; and

WHEREAS, creation of the statistical boundaries of the Northern Grain Belt Port Statistical Area more accurately reflect the regional waterborne commerce activity and increase tonnage recorded by the Waterborne Commerce Statistics Center and the U.S. Army Corps of Engineers Navigation and Civil Works Decision Support Center, allowing for the ranking of the Port Statistical Area among the inland ports in the United States further supporting local economic development and regional transportation planning; and

WHEREAS, creation of the Northern Grain Belt Port Statistical Area would better differentiate the Upper Mississippi River and Great Lakes Ports data in both Wisconsin and Minnesota; and

WHEREAS, the proposed creation of the statistical boundaries will provide the opportunity for marketing and investment opportunities which could lead to job creation and economic growth for Winona County, Minnesota.

NOW THEREFORE, BE IT RESOLVED that Winona County, Minnesota supports the port statistical boundary creation of the Northern Grain Belt Port Statistical Area between the Upper Mississippi River Confluence with the St. Croix River and the Wisconsin River to include the entire riverfront of Winona County on the Upper Mississippi River. Said support extends for statistical data reporting purposes only and not to any waterways organization or further control of the Upper Mississippi River, nor does the port statistical area designation impact any existing or future public port, terminal, or economic development authorities, nor does it require commitment of any county resources.

Adopted at Winona, Minnesota this 28<sup>th</sup> day of June, 2022.

Approve Grant Extension with MN Department of Agriculture to Continue Oriental Bittersweet and Noxious Weed Eradication Efforts and Reporting.

Approve Voucher Payment to Mitchell and Sara Stephan for Equipment and Installation to Remove Contaminants from Water.

Approve Joint Powers Agreements, Court Subscriber Agreements and Resolution with Minnesota Bureau of Criminal Apprehension.

**RESOLUTION #2022-36**

State of MN Joint Powers Agreements (Sheriff and County Attorney)

WHEREAS, the County of Winona, on behalf of its County Attorney and Sheriff desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the County is eligible. The Joint Powers Agreements further provide the County with the ability to add, modify and delete connectivity, systems and tools over the five-year life of the agreement and obligates the County to pay the costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Winona, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Winona on behalf of its County Attorney and Sheriff are hereby approved.
2. That the Winona County Sheriff, Ron Ganrude, or his successor, is designated the Authorized Representative for the Sheriff. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.
3. That the Winona County Attorney, Karin Sonneman, or her successor, is designated the Authorized Representative for the County Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.

Adopted at Winona, Minnesota this 28<sup>th</sup> day of June, 2022.

Approve 2022 State of Minnesota Boat and Water Safety Grant Agreement.

Approve Renewal of MN Department of Human Services Contract to Participate in Local Collaborative Time Study.

Authorize Disposal of Excess Furniture and Equipment.

Confirm Payment of Disbursements.

| <b>06/08/22 - 06/21/22</b> |   |                        |
|----------------------------|---|------------------------|
| <b>Fund</b>                |   |                        |
| <b>1</b>                   | <b>Revenue</b>                          | <b>\$ 286,715.19</b>   |
| <b>2</b>                   | <b>Recycling &amp; Solid Waste Fund</b> | <b>\$ 99,432.97</b>    |
| <b>3</b>                   | <b>Road and Bridge</b>                  | <b>\$ 68,793.66</b>    |
| <b>4</b>                   | <b>Transportation Sales Tax</b>         | <b>\$ 11,383.41</b>    |
| <b>5</b>                   | <b>Health &amp; Human Services</b>      | <b>\$ 418,641.13</b>   |
| <b>7</b>                   | <b>Road and Bridge State Aid</b>        | <b>\$ 20,364.09</b>    |
| <b>27</b>                  | <b>CLFRF (Coronavirus) #21.027</b>      | <b>\$ 504.00</b>       |
| <b>37</b>                  | <b>Jail Expenses Fund</b>               | <b>\$ 1,837,016.44</b> |
| <b>76</b>                  | <b>Employee Benefit</b>                 | <b>\$ 2,040.34</b>     |
| <b>81</b>                  | <b>Settlement Fund</b>                  | <b>\$11,182,531.86</b> |
| <b>82</b>                  | <b>Misc Taxes Fund</b>                  | <b>\$ 2,900.00</b>     |
| <b>83</b>                  | <b>State Revenue Fund</b>               | <b>\$ 230,684.26</b>   |
| <b>Total</b>               |   | <b>\$14,161,007.35</b> |

132 Vendors Paid Less Than \$2000  
totaling \$84,862.58

Vote: Yes – 5.

On motion of Commissioner Olson and seconded by Commissioner Kovecsi, to Approve AFSCME Courthouse Unit Amendment 2022. Vote: Yes – 4; No – 1 (Ward).

On motion of Commissioner Kovecsi and seconded by Commissioner Olson, to Approve WCHSEA Labor Agreement Amendment 2022-2024. Vote: Yes – 4; No – 1 (Ward).

Received Presentation from Minnesota Inter-County Association on Annual Legislative Update from Matt Massman, Nancy Silesky, and Steve Novak.

On motion of Commissioner Jacob and seconded by Commissioner Ward, to Approve Amended Resolution to Establish Absentee Ballot Board. Vote: Yes – 5.

**RESOLUTION #2022-35**

Amend Establish Absentee Ballot Board

WHEREAS, Winona County is required by Minnesota Statutes 203B.121, Subd. 1 (2020) to establish a Ballot Board, which is also referred to as the Absentee Ballot Board; and

WHEREAS, the duties of the Ballot Board are described in Minn. Stat. 203B.121, Subd. 2, 3, 4, and 5; and

WHEREAS, Minnesota law sets uniform requirements for processing and counting absentee ballots, and the Absentee Ballot Board will bring uniformity in the processing of accepting or rejecting returned absentee ballots in Winona County pursuant to Minnesota law; and

WHEREAS, the Absentee Ballot Board must consist of a sufficient number of election judges in equal numbers from each of the major political parties in Minnesota as provided in sections 204B.19 to 204B.22 and may also consist of deputy county auditors trained in the processing and counting of absentee ballots; and

WHEREAS, the confirmed Ballot Board election judges and deputy county auditors are listed in Appendix A of this resolution.

NOW THEREFORE BE IT RESOLVED, the Winona County Board of Commissioners hereby establishes an Absentee Ballot Board, which includes the Mail Ballot and UOCAVA Ballot Boards, that would consist of a sufficient number of election judges in equal numbers from each of the major political parties in Minnesota as provided in sections 204B.19 to 204B.22 and may also consist of deputy county auditors to perform the task.

Adopted at Winona, Minnesota this 28<sup>th</sup> day of June, 2022.

On motion of Commissioner Jacob and seconded by Commissioner Ward, to Appoint Commissioner Olson and Commissioner Meyer to the Joint Airport Zoning Board. Vote: Yes – 5.

On motion of Commissioner Ward and seconded by Commissioner Jacob, to table American Rescue Plan Funds Grant Requests until the July 12, 2022 County Board meeting. Vote: Yes – 5.

By consensus of the County Board to direct staff to receive quotes for Audio/Video Abilities in County Board Room and present at a future County Board meeting.

Commissioner Meyer passed the gavel to Commissioner Kovecsi.

On motion of Commissioner Olson and seconded by Commissioner Meyer, to Approve Future Agenda Item to Discuss Conducting Formal Review of 2020 State Audit and Consider Reviewing State Audits Annually at the July 12, 2022 County Board meeting. Vote: Yes – 4; No – 1 (Jacob).

Commissioner Kovecsi passed the gavel back to Commissioner Meyer.

On motion of Commissioner Olson and seconded by Commissioner Meyer, to Approve Future Agenda Item to Discuss Commission Fee for Bank Levy at the July 12, 2022 County Board meeting. Vote: Yes – 5.

On motion of Commissioner Olson and seconded by Commissioner Kovecsi, to adjourn the County Board meeting at 9:01 p.m. Vote: Yes – 5.

**WINONA COUNTY BOARD OF COMMISSIONERS**

DocuSigned by:

*Chris M Meyer*

6C6BB09E2B8F430...  
Chris M. Meyer  
Board Chair

Attest:

DocuSigned by:

*Maureen L. Holte*

9AFF2DFEAASC4C9...  
Maureen L. Holte, Interim County Administrator