

**OFFICIAL PROCEEDINGS  
WINONA COUNTY BOARD OF COMMISSIONERS  
SESSION HELD July 27, 2021  
7:00 PM WINONA COUNTY BOARD ROOM**

The Winona County Board of Commissioners met in the Commissioners Room and virtually on the above date with Commissioner Marie Kovecsi; Commissioner Marcia Ward; Commissioner Steve Jacob; Commissioner Greg Olson; Commissioner Chris Meyer; County Attorney Karin Sonneman; Finance Director Pat Moga; Assistant County Administrator/Personnel Director Maureen Holte; Executive Assistant Heidi Hund. Chairperson Ward called the meeting to order at 7:00 PM.

No public comments were heard.

On motion of Commissioner Olson and seconded by Commissioner Meyer, to approve the County Board minutes dated July 13, 2021. Vote: Yes – 5.

On motion of Commissioner Olson and seconded by Commissioner Meyer, to approve the Closed Session minutes dated July 13, 2021. Vote: Yes – 5.

On motion of Commissioner Meyer and seconded by Commissioner Kovecsi, to approve the amended agenda by moving Consent Business item 6.3 to General Business item 7.0. Vote: Yes – 5.

On motion of Commissioner Jacob and seconded by Commissioner Olson, to approve the following Consent Business:

Approve Contract with DocuSign.

Approve Contract with GovQA.

Approve Contract with VelocityEHS for Safety Data Sheets and Chemical Management.

Approve Professional Service Agreement for Attorney's Office to Provide Municipal Prosecution Services for City of Goodview.

Approve Professional Services Agreement with DS Solutions Inc.

Approve Resolution for Repurchase of Tax Forfeited Property.

**RESOLUTION #2021-035**

WHEREAS, there is a property in Winona County which has completed the tax forfeiture process which is outlined in Chapter 279 of the Minnesota Statutes and this property has a street address of 450 44<sup>th</sup> Avenue, Winona, MN 55987; and

WHEREAS, this property is legally described as follows:

THAT PART OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 17, TOWNSHIP 107, RANGE 7, WINONA COUNTY, MINNESOTA, DESCRIBED AS FOLLOWS:

COMMENCING AT THE WEST QUARTER CORNER OF SAID SECTION 17; THENCE SOUTH 00 DEGREES 30 MINUTES 33 SECONDS WEST, ALONG THE WEST LINE OF THE SOUTHWEST QUARTER OF SAID SECTION 17, A DISTANCE OF 1547.23 FEET TO ITS INTERSECTION WITH A LINE DISTANT 386.00 FEET NORTHERLY OF, AS MEASURED AT RIGHT ANGLES TO AND PARALLEL WITH THE NORTHERLY LINE OF SIXTH STREET IN THE CITY OF GOODVIEW, MINNESOTA; THENCE SOUTH 53 DEGREES 29 MINUTES 41 SECONDS EAST, ALONG SAID PARALLEL LINE, 28.00 FEET TO THE POINT OF BEGINNING OF THE LAND TO BE DESCRIBED; THENCE AT RIGHT ANGLES NORTHEASTERLY ALONG A LINE

BEARING NORTH 36 DEGREES 30 MINUTES 19 SECONDS EAST, 201.19 FEET TO THE NORTHERLY LINE OF THE FORMER DAKOTA, MINNESOTA & EASTERN RAILROAD; THENCE SOUTH 61 DEGREES 32 MINUTES 39 SECONDS EAST, ALONG SAID NORTHERLY LINE OF THE FORMER DAKOTA, MINNESOTA & EASTERN RAILROAD AND ALONG THE NORTHERLY LINE OF THE FORMER CHICAGO AND NORTH WESTERN TRANSPORTATION COMPANY PROPERTY, 1169.99 FEET TO ITS INTERSECTION WITH THE NORTHEASTERLY EXTENSION OF THE SOUTHEASTERLY LINE OF 43<sup>RD</sup> AVENUE, MERCHLEWITZ SUBDIVISION, ACCORDING TO THE RECORDED PLAT THEREOF, WINONA COUNTY, MINNESOTA; THENCE SOUTH 36 DEGREES 21 MINUTES 21 SECONDS WEST, ALONG SAID NORTHEASTERLY EXTENSION, 100.96 FEET TO THE SOUTHERLY LINE OF SAID FORMER CHICAGO AND NORTH WESTERN TRANSPORTATION COMPANY PROPERTY; THENCE NORTH 61 DEGREES 32 MINUTES 39 SECONDS WEST, ALONG SAID SOUTHERLY LINE, 176.76 FEET TO ITS INTERSECTION WITH A LINE DISTANT 25.00 FEET NORTHWESTERLY OF, AS MEASURED AT RIGHT ANGLES TO, AND PARALLEL WITH THE NORTHWESTERLY LINE OF LOT 1, BLOCK 1, SAID MERCHLEWITZ SUBDIVISION; THENCE SOUTH 36 DEGREES 30 MINUTES 19 SECONDS WEST, ALONG SAID LAST INTERSECTED PARALLEL LINE AND ITS SOUTHWESTERLY EXTENSION, 275.21 FEET TO THE NORTHEASTERLY LINE OF FIFTH STREET IN SAID CITY OF GOODVIEW; THENCE NORTH 53 DEGREES 29 MINUTES 41 SECONDS WEST, ALONG SAID NORTHEASTERLY LINE, 200.00 FEET TO THE SOUTHEASTERLY LINE OF 44<sup>TH</sup> AVENUE IN SAID CITY OF GOODVIEW; THENCE NORTH 36 DEGREES 30 MINUTES 19 SECONDS EAST, ALONG SAID SOUTHEASTERLY LINE, 36.00 FEET TO ITS INTERSECTION WITH SAID LINE DISTANT 386.00 FEET NORTHERLY OF, AS MEASURED AT RIGHT ANGLES TO AND PARALLEL WITH THE NORTHERLY LINE OF SIXTH STREET; THENCE NORTH 53 DEGREES 29 MINUTES 41 SECONDS WEST, ALONG SAID LAST INTERSECTED PARALLEL LINE, 783.71 FEET TO THE POINT OF BEGINNING.

The basis for bearings recited in the above description is the Winona County coordinate system, NAD 1983 (1996 adjustment). Above legal description also has a number of EASEMENTS, ENCUMBRANCES AND LIENS as referenced in EXHIBIT B of Document 612294 recorded at Winona County Recorder's office on September 6, 2018; and

WHEREAS, the former owner of the property, Evanson & Evanson, a Minnesota partnership, represented by Travis Zenke as court appointed receiver of Evanson & Evanson, a Minnesota partnership, intends to redevelop the property following completion of the tax forfeiture process desires to enter into a repayment agreement with the County in order to regain title to the property, and the County, acting through the Auditor-Treasurer's Department, is agreeable to this request which will permit the said previous owner to regain title to the property and will end up placing the unit back on the tax rolls.

NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners does hereby approve the attached Application for Repurchase of Forfeited Lands for the reasons stated in the application. The County Attorney is authorized and directed to assist the Auditor-Treasurer's Department with the repurchase transaction and the Auditor-Treasurer, the Board Chairperson and County Administrator are authorized to sign any documents deemed necessary to the transaction by the County Attorney.

Adopted at Winona, Minnesota this 27<sup>th</sup> day of July 2021.

Approve MN Dept. of Health Community Health Board Grant Project Agreement Amendment to Provide Standard Funding for Public Health Emergency Preparedness and Response.

Approve Renewal of State of Minnesota Micro-Grant Contract to Cover Expenses for Citizen Review Panel Activity.

Approve Monthly Resolution.

**RESOLUTION #2021-036**

WHEREAS, the Director of Health and Human Services has advised that all Income Maintenance case actions are in conformance with State, Federal and County laws, rules, regulations and policies.

BE IT RESOLVED that all Income Maintenance case openings, closings, suspensions, grant changes and any other affecting client eligibility and payments documented in the Department on the State's MAXIS eligibility system through July 27, 2021 are hereby approved; and

WHEREAS, the Director of Health and Human Services advised that all Social Service case actions are in conformance with State, Federal and County laws, rules, regulations and policies.

BE IT RESOLVED that all Health and Human Services case openings, closings, payments, placements and licensing actions as documented in the Department on agency listings for licensing actions, case records, record of human service plan cards, purchase of service abstract, reports of refunds and cancellations, payment authorizations and computer printouts through June 27, 2021 are hereby approved; and

WHEREAS, the Director of Health and Human Services has advised that all Social Service and Welfare claims against the County submitted for payment July 27, 2021 have been reviewed and are eligible for payment pursuant to all applicable rules, regulations, laws and policies.

BE IT FURTHER RESOLVED, that all bills as listed on listing of warrants and claims against the Community Social Service Act and Welfare funds and Warrant registers shall be approved as valid claims against the County and are hereby approved for payment.

Adopted at Winona, Minnesota this 27th day of July, 2021.

Award Bid for CSAH 20 Drainage Improvements to Griffin Construction.

Approve Prioritized Bridge Replacement List Resolution.

#### **RESOLUTION #2021-037**

##### Prioritized Bridge Replacement List

WHEREAS, Winona County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal supplied by local citizenry and local units of government and has identified those bridges that are high priority and that require replacement, rehabilitation, or removal.

NOW THEREFORE BE IT RESOLVED, that the following deficient bridges are high priority and Winona County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available; and

	<b>Old Bridge Number</b>	<b>Road Name</b>	<b>Jurisdiction</b>	<b>Proposed Construction Year</b>
1	85513	CSAH 27	County	2022
2	L1317	CSAH 7	County	2022
3	R0632	Runaway Rd	New Hartford Twp	2022
4	91478	CSAH 31	County	2023
5	4649	CSAH 15	County	2023
6	L1429	Arches Rd	Warren Twp	2023
7	85521	CSAH 25	County	2024
8	L1334	CSAH 17	County	2024
9	92814	CR 111	County	2024
10	R0276	Cocker Dr	Saratoga Twp	2025
11	L5776	W 11th St	City of St. Charles	2025
12	L2481	Willow Rd	City of Elba	2025
13	85508	CSAH 30	County	2026
14	85505	CSAH 26	County	2027
15	L1001	CSAH 26	County	2027

BE IT FURTHER RESOLVED that Winona County hereby requests authorization to replace, rehabilitate or remove such bridges and requests financial assistance with eligible approach grading and engineering costs on township bridges and smaller city bridges as provided by law.

Adopted at Winona, Minnesota this 27<sup>th</sup> day of July, 2021.

Approve Resolution for Donations Received 4/1/2021 - 6/30/2021.

**RESOLUTION #2021-038**

BE IT RESOLVED, the Winona County Board of Commissioners accept the donations that have been presented. The donations are from 4/1/2021-6/30/2021. The amount of cash donations is \$ 269.86. Donations are as follows:

Drug Court \$ 269.86

Adopted in Winona, Minnesota this 27<sup>th</sup> day of July, 2021.

Confirm Payment of Disbursements.

07/07/21 - 07/20/21		
Fund		
1	Revenue	\$ 237,282.98
2	Recycling & Solid Waste Fund	\$ 93,564.44
3	Road and Bridge	\$ 36,599.93
4	Transportation Sales Tax	\$ 1,632,753.85
5	Health & Human Services	\$ 144,426.99
7	Road and Bridge State Aid	\$ 543,422.06
27	CLFRF (Coronavirus)	\$ 858.54
37	Jail Fund	\$ 156,766.02
73	Collaborative	\$ 2,672.32
76	Employee Benefit	\$ 5,954.67
83	State Revenue Fund	\$ 6,190.38
<b>Total</b>		<b>\$ 2,860,492.18</b>

139 Vendors Paid Less Than \$2000  
totaling \$91,591.27

Vote: Yes – 5.

On motion of Commissioner Meyer and seconded by Commissioner Olson, to Approve Resolution Rescinding Peacetime Emergency to September 1, 2021. Vote: Yes – 5.

**RESOLUTION #2021-034**

Rescinding COVID-19 State of Local Emergency

WHEREAS, a State of Local Emergency due to the coronavirus disease 2019 (COVID-19) was declared by Winona County on March 19, 2020 under the powers granted by Minnesota Statutes Chapter 12.29 authorizing the County Board Chair (“Chair”) to declare a local emergency; and

WHEREAS, by the terms of the March 19, 2020 Resolution Declaring a State of Local Emergency, the County Board consented to continuation of the declaration of a local emergency until such state of local emergency was rescinded by the County Board; and

WHEREAS, due to the intensive community mitigation strategies conducted by the entire Winona County community, and the work of Winona County staff, including the COVID-19 Incident Command Team that met every work day for over 15 months to coordinate COVID-19 related operations (the Team included the Winona County Sheriff's Office and its Winona County Emergency Management team; the Winona County Health and Human Services Department and its Public Health team; the Winona County Attorney's Office; and the Winona County Administration office), the threat posed by COVID-19 has been reduced to the extent that management of the COVID-19 pandemic can be handled by existing testing for COVID-19, ample availability of COVID-19 vaccines, and continued public health services and education on COVID-19 prevention through County Public Health and community based medical health services; and

WHEREAS, Minnesota Governor Tim Walz, by Executive Order 21-21 issued on May 6, 2021, continued the State's Peacetime Emergency, but chose not to extend it beyond July 1, 2021, effectively terminating it as of July 1, 2021; and

WHEREAS, the Winona County Board, finds that, barring an unforeseen combination of circumstances that would result in an outbreak of COVID-19 such as to call for immediate action to prevent a situation that creates an actual or imminent serious threat to the health and safety of persons from developing or occurring such that the County's State of Local Emergency needs to be extended, the current State of Local Emergency can be rescinded effective September 1, 2021. This transition period from state of emergency to normal County operations, gives Winona County staff sufficient time to wind down COVID-19 related local emergency operations and a sufficient window of time to monitor the status of COVID-19 in the County.

NOW, THEREFORE BE IT RESOLVED,

1) The Winona County Board rescinds and terminates the COVID-19 State of Local Emergency effective at 12:01 AM on September 1, 2021 unless an intervening resolution of the County Board prior to September 1, 2021 extends the COVID-19 State of Local Emergency.

Adopted at Winona, Minnesota, this 27<sup>th</sup> day of July, 2021.

On motion of Commissioner Meyer and seconded by Commissioner Olson, to Approve the Preliminary 2022 SEMMCHRA Allocation and Approve Preliminary LEVY Resolution for \$100,000. Vote: Yes – 3; No – 2 (Ward, Jacob).

On motion of Commissioner Olson and seconded by Commissioner Meyer, to adjourn the County Board meeting at 7:52 p.m. Vote: Yes – 5.

**WINONA COUNTY BOARD OF COMMISSIONERS**

DocuSigned by:  
Marcia L. Ward  
Marcia L. Ward  
Board Chair

Attest:

DocuSigned by:  
Ken Fritz  
Ken Fritz, County Administrator