

**OFFICIAL PROCEEDINGS  
WINONA COUNTY BOARD OF COMMISSIONERS  
SESSION HELD August 22, 2023  
6:00 PM WINONA COUNTY BOARD ROOM**

The Winona County Board of Commissioners met in the Commissioners Room on the above date with Commissioner Dwayne Voegeli; Commissioner Marcia Ward; Commissioner Greg Olson; Commissioner Josh Elsing; Commissioner Chris Meyer; County Attorney Karin Sonneman; County Administrator Maureen Holte; Assistant County Administrator/Personnel Director Scott Sonsalla; Finance Director Pat Moga; Assistant County Attorney II Alex Thillman; Zoning Administrator Eric Johnson; Feedlot Officer Lew Overhaug; Executive Assistant Heidi Hund. Chairperson Meyer called the meeting to order at 6:10 PM.

Public comments were heard from Jeff Suchomel, 4305 Wood Way, Minnetonka, regarding Naunheim CUP; Joseph Mulkey, 415 Wilsie St., regarding new jail, Robert Dunn, 35113 Old Homer Rd., regarding Naunheim CUP; Paul Melenke, S2875 Spruce, Fountain City, regarding Naunheim CUP; Keith Allen, speaking on behalf of Congressman Brad Finstad.

On motion by Commissioner Voegeli and seconded by Commissioner Ward, to approve the County Board minutes dated August 8, 2023. Vote: Yes – 5.

On motion by Commissioner Voegeli and seconded by Commissioner Olson, to acknowledge the Parks and Environment Advisory Committee minutes dated June 6, 2023. Vote: Yes – 5.

On motion by Commissioner Voegeli and seconded by Commissioner Olson, to acknowledge the Economic Development Authority minutes dated May 24, 2023. Vote: Yes – 5.

On motion by Commissioner Ward and seconded by Commissioner Elsing, to approve the amended agenda by moving Consent Business items 9.6, 9.1 and 9.8 to General Business items 10.2, 10.3 and 10.4, respectively. Vote: Yes – 5.

On motion by Commissioner Elsing and seconded by Commissioner Voegeli, to approve the following Consent Business:

Approve Donations Received 8/22/2023.

Approve Resolution Appointing Melanie Frazier as Community Health Services Administrator.

**RESOLUTION #2023-32**

WHEREAS, the Winona County Community Health Board has followed Minnesota Administrative Rule 4736.0110 which set forth the required qualifications for Directors of Public Health Departments to ensure qualified public health leadership at the local level; and

WHEREAS, the Winona County Community Health Board acknowledges the removal of Karen Sanness and recommends the appointment of Melanie Frazier to the position of Community Health Services Administrator.

NOW, THERFORE, BE IT RESOLVED, by Winona County Board of Commissioners, that Melanie Frazier be appointed as Winona County Community Health Services Administrator.

Adopted in Winona, Minnesota, this 22<sup>nd</sup> day of August, 2023.

Accept Certificate of Performance and Authorize Final Payment for CSAH 20 Drainage Improvements.

Accept Certificate of Performance and Authorize Final Payment for 2023 Highway Shouldering.

Confirm Payment of Disbursements.

<b>08/02/23 - 08/15/23</b>		
<b>Fund</b>		
<b>1</b>	<b>Revenue</b>	<b>\$ 289,438.62</b>
<b>2</b>	<b>Recycling &amp; Solid Waste Fund</b>	<b>\$ 92,932.02</b>
<b>3</b>	<b>Road and Bridge</b>	<b>\$ 66,490.15</b>
<b>4</b>	<b>Transportation Sales Tax</b>	<b>\$ 1,625,038.55</b>
<b>5</b>	<b>Health &amp; Human Services</b>	<b>\$ 287,286.20</b>
<b>7</b>	<b>Road and Bridge State Aid</b>	<b>\$ 1,446,151.58</b>
<b>27</b>	<b>CLFRF (Coronavirus) #21.027</b>	<b>\$ 21,957.40</b>
<b>37</b>	<b>Jail Expenses Fund</b>	<b>\$ 533,042.59</b>
<b>42</b>	<b>Capital Improve &amp; Equip Fund</b>	<b>\$ 6,588.44</b>
<b>71</b>	<b>H.C. Garvin Fund</b>	<b>\$ 22.31</b>
<b>76</b>	<b>Employee Benefit</b>	<b>\$ 4,021.30</b>
<b>81</b>	<b>Settlement Fund</b>	<b>\$ 6,801.47</b>
<b>83</b>	<b>State Revenue Fund</b>	<b>\$ 213,311.03</b>
<b>Total</b>		<b>\$ 4,593,081.66</b>

143 Vendors Paid Less Than \$2,000  
totaling \$90,376.94

Vote: Yes – 5.

By consensus of the Board, to bring back County Board Appointments to 2023 Boards and Committees, with revisions, to the September 12, 2023 County Board meeting.

On motion by Commissioner Voegeli and seconded by Commissioner Olson, to Approve License Agreement for Midwest Hill Fest on County Rd 15. Vote: Yes – 5.

On motion by Commissioner Ward and seconded by Commissioner Elsing, to Approve Conditional Use Permit for Rosanne and Keith Naunheim with 9 conditions and Findings of Fact. Vote: Yes – 2; No – 3 (Olson, Voegeli, Meyer).

Commissioner Ward called the question.

Commissioner Ward withdrew the motion.

Commissioner Meyer passed the gavel to Commissioner Ward.

On motion by Commissioner Meyer and seconded by Commissioner Olson, to deny Conditional Use Permit with Findings of Fact # 4, 5, and 6 for Rosanne and Keith Naunheim. Vote: Yes – 3; No – 2 (Ward, Elsing).

Commissioner Ward passed the gavel back to Commissioner Meyer.

On motion by Commissioner Voegeli and seconded by Commissioner Elsing, to Approve Change Order to Central Square Contract for Public Safety Software to Increase Number of Software Licenses. Vote: Yes – 5.

On motion by Commissioner Ward and seconded by Commissioner Voegeli, to add a discussion regarding a letter to FEMA about flood property, to the September 12, 2023 Committee of the Board meeting.

On motion by Commissioner Ward and seconded by Commissioner Meyer, to add a discussion regarding updating trespassing signage for property owners, to the September 12, 2023 Committee of the Board meeting.

On motion by Commissioner Olson and seconded by Commissioner Voegeli, to adjourn the County Board meeting at 8:15 p.m. Vote: Yes – 5.

**WINONA COUNTY BOARD OF COMMISSIONERS**

DocuSigned by:

*Chris M. Meyer*

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Chris M. Meyer

Board Chair

Attest:

DocuSigned by:

*Maureen L. Holte*

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Maureen L. Holte, County Administrator