

Child Care Contract/Policies Requirements

9502.0405 subp 3 Provider Policies

****Your contract/policies must contain information on all of the below areas at all times. The Rule or Statute has been noted to assist you with obtaining more details on the requirement. A copy of your contract/policies must be provided to your licensor any time you make a change****

Provider:		Date:	
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	Topic	Rule/Statute	
1.	Ages and number of children including provider's own children	9502.0405 subp 3A	
2.	Hours and Days of Operation	9502.0405 subp 3B	
3.	Meals and snacks to be served	9502.0445 subp 1, 2, 3, & 4	
4.	Sleeping and rest arrangements	9502.0425 subp 9 & 9502.0435 subp 11 & 9502.0415 subp 7, 9, & 10 C & 245A.1435 A & B	
5.	Nondiscrimination practices	9502.0405 subp 6	
6.	Care of ill children and medication administration	9502.0435 subp 16 and 9502.0405 subp 3G	
7.	Transportation Plans	9502.0435 subp 9	
8.	Insurance coverage	9502.0355 subp 4	
9.	Fees	9502.0405 subp 3 J	
10.	Termination and notice procedures	9502.0405 subp 3 K	
11.	Helpers and substitutes	9502.0315 subp 14, 29; 9502.0365 subp 4, 5; & 9502.0405 subp 3 L	
12.	Smoking in the home	9502.0425 subp 19	
13.	Pets in the residence	9502.0435 subp 12	
14.	Discipline procedure	9502.0395	
15.	Grievance procedure	245A.04 subd D	
16.	Drug and alcohol policy	245A.04 subd C	
17.	Mandated reporter information	9502.0375	