

# Emergency Plan

(All caregivers including second caregivers, substitutes, emergency substitutes, and helpers must be trained on the emergency plan and sign stating they have been trained and they understand the plan)

By signing below I verify that \_\_\_\_\_ (name of license holder must be filled in) has provided me a copy of the Child Care Emergency Plan, has trained me on the emergency plan, and has answered all questions that I have had. I understand that the license holder will continuously review the plan, provide me with a new plan anytime an update is made, will train me on the updates, and will answer any questions that I have in the future.

I have been made aware of where the Emergency Plan is posted in the home, have been made aware of where the contact information is for the parents/guardians of the children in care, and I understand that in the event of an emergency I must follow the Emergency Plan to ensure I am keeping children safe at all times and parents/guardians informed as soon as I am able.

I understand that I can contact the Winona County Child Care Licensor, Jenny Losinski, at 507-457-6247 or [jlosinski@co.winona.mn.us](mailto:jlosinski@co.winona.mn.us) with questions or during an emergency that, in the event I am unable to reach the Child Care Licensor, I can contact the Child Protection Intake Line at 507-457-6200 to speak with someone immediately during an emergency.

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Caregiver's Name

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Type (sub, emergency sub, helper)

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Caregiver's Signature

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Date