



# Noncertified Death Record Application

A noncertified death record prints on plain paper. *Noncertified copies are for informational use only.* If we cannot find the record with the information you provide, we will send you a statement of no record found.

**MANDATORY: Information about the deceased person - used to find the requested death record**

<b>Subject/Deceased</b>	Deceased person's first name <b>(required)</b>		Deceased person's middle name <b>(required)</b>		Deceased person's last name <b>(required)</b>		Name suffix	
	Date of death [MM/DD/YYYY] <b>(required)</b>		Date of birth [MM/DD/YYYY] or Age		City of death		County of death <b>(required)</b>	
	First parent's name		Second parent's name		Spouse on record (if any)			

**You MUST complete this section if you send your application to a vital records office by mail or fax**

<b>Requester</b>	Requester name (please print)			Daytime phone (10-digits)		Email		
	Mailing address - UPS® will not deliver to PO boxes or APO addresses.			Apt/Unit #	City		State	ZIP Code™

**Request information**

		Fee	Subtotals
A noncertified death record costs \$13		<b>\$13</b>	<b>\$13</b>
Added copies are \$6 each <i>if you buy them when you purchase one at \$13.</i>		# of added copies	x \$6

**Credit Card Transactions – Mandatory Fee**

For Orders totaling \$1 - \$50, the fee is \$1.50  
 For Orders totaling \$51 - \$100, the fee is \$3.00

**Fees are due with the application and are non-refundable. Minnesota Statutes, section 144.226.**

**How do you want to pay?**

<input type="checkbox"/> <b>Credit card</b> MasterCard/VISA/Discover		Cardholder name	Valid thru MM/YY
		Card number	3-digit security code
<input type="checkbox"/> <b>Check</b> Check # _____		<b>Make check or money order payable to Winona County Recorder and send by mail with application. DO NOT SEND CASH.</b> Checks returned for non-payment will result in a \$30 charge to you. You could also face civil penalties. <i>Minnesota Statutes, section 604.113, subdivision 2.</i>	
<input type="checkbox"/> <b>Money order</b> Money order # _____			

If you have questions about this form, contact [vitals@co.winona.mn.us](mailto:vitals@co.winona.mn.us) or (507) 457-6395.

**Mail your application, check, money order, or credit card information to:**

Vital Records  
 202 West 3rd Street  
 Winona, MN 55987

**FAX application with credit card information: (507) 454-9397**